

AIS BADGING OFFICE – LIST OF ACCEPTABLE DOCUMENTS (REQUIRED FOR BADGING)

Airport ID Badge Applicants Present Two (2) Forms of Unexpired Government Issued Identification

- One Form of ID Must Include a Photo to Establish Identity
- One Form of ID Must Establish Employment Authorization

Documents that Establish **Identity** or **Employment Authorization**

1) U.S. Passport or U.S. Passport Card



2) Permanent Resident Card or Alien Registration Card. (To reduce risk of fraud and counterfeiting, USCIS redesigns the Permanent Resident Card (PRC) every 3-5 years.)



3) Employment Authorization Documents that contain a photograph



Documents that Establish **Identity**

1) Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, sex, height, eye color, and address.



Note: You must have two (2) forms of unexpired government identification. One form of ID must establish identity. One form of ID must establish employment authorization as this is a TSA requirement for all badging transactions.

If you are a current badge holder, you must bring your Airport ID badge and two (2) forms of unexpired government identification.

If an employee has or is applying for a driving endorsement on their Airport ID badge, the employee must also bring a valid drivers' license (this can fulfill the requirement for the identity document.)

If names are not matching on all documents, applicants must bring in supporting documentation showing the legal name change.

Authorized Signatories: If ramp driving & parking are requested, the employee must have a valid Drivers' License.

2) U.S. Military Card

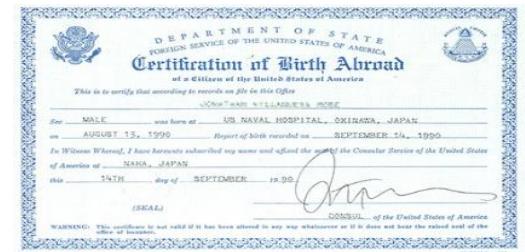


Documents estblishing **Employment Authorization**

1) U.S. Social Security Card



2) Certification of Birth



LISTS OF ACCEPTABLE DOCUMENTS

All documents must be UNEXPIRED

Employees may present one selection from List A or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
<ol style="list-style-type: none">1. U.S. Passport or U.S. Passport Card2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa4. Employment Authorization Document that contains a photograph (Form I-766)5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status:<ol style="list-style-type: none">a. Foreign passport; andb. Form I-94 or Form I-94A that has the following:<ol style="list-style-type: none">(1) The same name as the passport; and(2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI		<ol style="list-style-type: none">1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address3. School ID card with a photograph4. Voter's registration card5. U.S. Military card or draft record6. Military dependent's ID card7. U.S. Coast Guard Merchant Mariner Card8. Native American tribal document9. Driver's license issued by a Canadian government authority <p>For persons under age 18 who are unable to present a document listed above:</p> <ol style="list-style-type: none">10. School record or report card11. Clinic, doctor, or hospital record12. Day-care or nursery school record	<ol style="list-style-type: none">1. A Social Security Account Number card, unless the card includes one of the following restrictions:<ol style="list-style-type: none">(1) NOT VALID FOR EMPLOYMENT(2) VALID FOR WORK ONLY WITH INS AUTHORIZATION(3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION2. Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)3. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal4. Native American tribal document5. U.S. Citizen ID Card (Form I-197)6. Identification Card for Use of Resident Citizen in the United States (Form I-179)7. Employment authorization document issued by the Department of Homeland Security	